

Subject:	Staff and Civic Catering Contract		
Date of Meeting:	23 April 2009		
Report of:	Director of Children's Services		
Contact Officer:	Name:	Steve Healey	Tel: 29-3444
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Key Decision:	Yes	Forward Plan No: CAB9380	
Wards Affected:	None		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 The contract for the provision of catering services for civic meetings, events and staff is due for renewal. It covers Brighton Town Hall, Bartholomew House, Priory House and King's House. Permission is sought for the proposal to tender for a new contract which will conclude at the same time as the catering contract for Hove Town Hall.

2. RECOMMENDATIONS:

- 2.1 That Cabinet approves the tendering for a revised Staff and Civic catering contract to commence on 1 November 2009.
- 2.2 That Cabinet delegates authority to confirm the award of the contract is given to the Director of Children's Services, within whose Department the contract is managed.

3. RELEVANT BACKGROUND INFORMATION

- 3.1 As contained in Part 2 of the report.

4. CONSULTATION

- 4.1 As contained in Part 2 of the report.

5. FINANCIAL & OTHER IMPLICATIONS

Financial, Legal, Equalities, Sustainability and Crime & Disorder, Risk & Opportunity Management and Corporate/Citywide implications are all as contained in Part 2 of the report.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

As contained in Part 2 of the report.

7. REASONS FOR REPORT RECOMMENDATIONS

To ensure suitable catering provision is available to support Council meetings and events.

To provide for staff catering at King's House and Brighton Town Hall.

SUPPORTING DOCUMENTATION

Appendices:

None

Documents In Members' Rooms

None

Background Documents

None